

## Summer 2019 Internship Opening

*Seeking a self-motivated student looking for an opportunity to gain experience in the field of local economic development and familiarity with all aspects of a small consulting firm.*

<u>Job Title:</u>	Summer Associate
<u>Location:</u>	Washington, DC
<u>Dates:</u>	May – July (Flexible)
<u>Length:</u>	8 Weeks, with potential for extension
<u>Schedule:</u>	Part Time – approx. 16 hours per week
<u>Pay:</u>	\$20/hour

### Background

Jon Stover & Associates (JS&A) is an Economic Development Consulting firm that helps our clients bridge the gap between the very different worlds of local policy, business, urban design, community interest, and real estate development. We specialize in economic and real estate analysis, neighborhood revitalization strategy, and program implementation. We work with city agencies, real estate developers, community groups, nonprofit organizations, and private businesses to help shape communities. For more on us and our work, visit [www.stoverandassociates.com](http://www.stoverandassociates.com).

### Summary of Position

We are looking for an intern who is self-motivated and comfortable working in a fast-paced and flexible working environment. The Summer Associate is expected to spend at least half of his or her time providing support for our marketing and business development efforts. The intern may also be expected to provide research and community engagement support on other projects. This may include: a) researching market trends and analyze local demographic, real estate, and economic data, b) “walking the block” to document physical conditions of commercial corridors, and c) brainstorming ideas for strategic recommendations to our clients. There may be opportunities to attend client meetings and accompany staff on neighborhood visits and events.

Applicants should be based in the DC area and able to commit at least 16 hours a week at our office in the Adams Morgan neighborhood. Applications will be accepted on a rolling basis, with preference given to applicants that can begin work immediately. Days of the week are flexible, as we are happy to create a schedule that works around any additional obligations during the work week.

### Internship Goals

- Develop practical knowledge and project experience in economic development, real estate analysis, city planning, strategic planning, and local economics
- Play a strong role in implementing our marketing efforts
- Gain exposure to all aspects of a start-up company

### Qualifications

- Passion for cities and urban neighborhoods
- Current or recent undergraduate or graduate student at a DC-area university
- Pursuing a degree in a field related to urban planning, policy, real estate, or marketing
- Ability to conduct independent research and meet deadlines in a goal-oriented environment
- Also, you must like dogs; there is an office dog named Kona, and she is awesome

### How to Apply

Interested applicants should email their resume and a brief cover letter to [info@stoverandassociates.com](mailto:info@stoverandassociates.com), attached together as a single PDF document. Your full name should be included within both the email subject line and the attachment file name. In your cover letter, please indicate your availability and the when you can start. We look forward to hearing from you!